

ENVIRONMENT AND COMMUNITY PANEL WORK PROGRAMME 2019/2020

DATE OF MEETING	TITLE	TYPE OF REPORT	LEAD OFFICER/ ATTENDEE	OBJECTIVES AND DESIRED OUTCOMES
4th June 2019	Appointment of Vice Chairman	Operational		
	Nominations to Outside Bodies	Operational	Democratic Services Officer	To nominate Members to any relevant Outside Bodies
	Appointments to Task Groups and Informal Working Groups	Operational	Democratic Services Officer	To review Membership of Task Groups and Informal Working Groups set up by the Panel
	Littering and Dog Fouling Review	Policy Development	Mark Whitmore	
	Cabinet Report - Food Waste and Garden Waste Treatment Procurement	Cabinet Report	Barry Brandford	To consider the report and make any appropriate recommendations to Cabinet.
16th July 2019	West Norfolk Community Transport Update	Update	West Norfolk Community Transport	Updates as requested by the Panel (last update received on October 2017 and March 2018)
	Sustainability Transformation Plan Update	Update	Representatives from the CCG	Last update received in March 2018
	Annual Update on Councillors appointed to Outside Bodies	Annual Update	Relevant Councillors	Councillors which have been appointed to Outside Bodies by the Environment and Community Panel are required to report back to the Panel on an annual basis.

	Q4 2018-2019 Performance Monitoring Report	Monitoring	Ged Greaves	
	Financial Assistance Scheme – Themed Fund	Operational	Sarah Dennis and Lorraine Gore	To consider how the themed fund will be used.
3rd September 2019	Food Hygiene Update	Update	Vicki Hopps	Annual update as requested by the Panel. Last update was received in June 2018.
	Alive Business Plan		Chris Bamfield	
	King's Lynn Ferry Service		Chris Bamfield	
15th October 2019	Advice Services Update		Sarah Dennis and Lorraine Gore	Annual Update requested by the Panel.
	Q1 2019-2020 Performance Monitoring Report	Monitoring	Ged Greaves	
3rd December 2019	Youth West Project	Update		Last went to Panel in July 2018. Panel agreed for a further update in Winter 2019.
	Disabilities Champion Update	Update	Disabilities Champion	Annual Update
21st January 2020	Q2 2019-2020 Performance Monitoring Report	Monitoring	Ged Greaves	
3rd March 2020	West Norfolk Wins Update	Update	Sarah Dennis and Lorraine Gore	Annual Update on the West Norfolk Wins Lottery. Previous Update was provided in April 2019.